8 must-haves for accelerating eDiscovery data collection

eDiscovery requirements increasingly demand comprehensive collection and preservation across all legal data. What do you need to ensure uninterrupted productivity and streamlined data collection for IT and legal teams? Here is a checklist on eight must-haves you should consider for eDiscovery data collection and preservation.

1. A simple, cost-saving, automated eDiscovery solution

An automated eDiscovery approach cuts personnel, system, bandwidth, and data storage costs. If you're taking a traditional eDiscovery approach, it can be tedious, time consuming, and expensive.

2. Quick and efficient response

eDiscovery data collection must be responsive to short timelines in order to meet investigation deadlines, without disrupting employee productivity.

3. Admissibility and legal compliance (avoid spoliation)

It's critical to ensure data integrity, document chain of customer, and deliver tamper-proof audit trails.

4. Comprehensive data protection

Ensure that your data is always on, always safe, especially when exposed to risks like ransomware, accidental deletion, or insider threats.

5. Data volume size reduction

Reducing the size of data volume submitted for eDiscovery data review and analysis will help minimize eDiscovery costs.

6. Pre-culling of data, by dimensions such as dates and keywords

This will help to deliver minimal case-relevant data sets to downstream legal teams, which charge heavily by time and GB.

7. Proactive, automatic cloud-based remote and continuous collections

In comparison to reactive collection, you'll achieve faster processes with additional cost savings.

8. Managed and implemented across workloads

eDiscovery data collection and preservation should be managed across workloads (i.e. cloud apps like Office 365, G Suite and Slack) as well as end-user devices. A single source of management can reduce time, effort, and costs across eDiscovery data silos.

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